Division of Water Quality / Surface Water Protection

National Pollutant Discharge Elimination System

FOR AGENCY USE ONLY		
Date Received		
Year	Month	Day

PERMIT NAME/OWNERSHIP CHANGE FORM

I. Please enter the permit number for which the change is requested.

NPDES Permit (or) Certificate of Coverage

N	C	S	0					

N	C	G						

II. **Permit status <u>prior</u> to requested change.**

a. Permit issued to (company name): _____

b. Person legally responsible for permit: _____
First MI Last

_____
Title

_____
Permit Holder Mailing Address

_____
City State Zip

( ) ( )
Phone Fax

c. Facility name (discharge): _____

d. Facility address: _____
Address

_____
City State Zip

e. Facility contact person: _____ ( )
First / MI / Last Phone

III. **Please provide the following for the requested change (revised permit).**

a. Request for change is a result of:
- ☐ Change in ownership of the facility
- ☐ Name change of the facility or owner

If other please explain: _____

b. Permit issued to (company name): _____

c. Person legally responsible for permit: _____
First MI Last

_____
Title

_____
Permit Holder Mailing Address

_____
City State Zip

( )
Phone E-mail Address

d. Facility name (discharge): _____

e. Facility address: _____
Address

_____
City State Zip

f. Facility contact person: _____
First MI Last

( )
Phone E-mail Address

IV. **Permit contact information** (if different from the person legally responsible for the permit)

Permit contact:

First MI Last

Title

Mailing Address

City State Zip

( )

Phone E-mail Address

V. **Will the permitted facility continue to conduct the same industrial activities conducted prior to this ownership or name change?**

☐ Yes

☐ No (please explain) _____

VI. **Required Items: THIS APPLICATION WILL BE RETURNED UNPROCESSED IF ITEMS ARE INCOMPLETE OR MISSING:**

☐ This completed application is required for both name change and/or ownership change requests.

☐ Legal documentation of the transfer of ownership (such as relevant pages of a contract deed, or a bill of sale) is **required** for an ownership change request. Articles of incorporation are not sufficient for an ownership change.

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The certifications below must be completed and signed by **both** the permit holder prior to the change, and the new applicant in the case of an ownership change request. For a name change request, the signed Applicant's Certification is sufficient.

PERMITTEE CERTIFICATION (Permit holder prior to ownership change):

I, _____, attest that this application for a name/ownership change has been reviewed and is accurate and complete to the best of my knowledge. I understand that if all required parts of this application are not completed and that if all required supporting information is not included, this application package will be returned as incomplete.

Signature Date

APPLICANT CERTIFICATION

I, _____, attest that this application for a name/ownership change has been reviewed and is accurate and complete to the best of my knowledge. I understand that if all required parts of this application are not completed and that if all required supporting information is not included, this application package will be returned as incomplete.

Signature Date

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PLEASE SEND THE COMPLETE APPLICATION PACKAGE TO:

Division of Water Quality
Surface Water Protection Section
1617 Mail Service Center
Raleigh, North Carolina 27699-1617