LABORATAORY SAFETY COMMITTEE MEETING MINUTES
February 7, 2008

TO: All Laboratory Personnel

FROM: John Park, Chairman, Laboratory Safety Meeting

SUBJECT: February 6, 2008 Safety Committee Meeting

Participants: John Park, Ray Kelling, Max Overman, Jeanne Carter, Bill Skinner, Joe Jurgevich, Peggy Campbell, Angela Dexter, Harold Williams

Extraction monitoring was performed February 5th in the Semi-Volatiles/Pesticides unit. Three of our employees wore the passive dosimeters during their work shift with extractions. One dosimeter was placed eye level in the room as a background monitor and Alberta wore one in the front office as a control blank. All went well and the passive dosimeters were mailed out for analysis.

Our laboratory unit representatives will be looking into 2008 Chemical Hygiene Plan revisions for this coming April. Sections will be divided up and assigned for review at the March meeting. The committee will work together in developing a more detailed chapter 22 concerning particularly hazardous substances as per Steve Kaasa.

Facility Safety Audit and Security Checklist forms which other divisions within DENR use to inspect their workplace were reviewed by the committee. The Safety Audit/ Sub-committee will be working on tailoring inspection forms specific to the needs of various workplace situations. The lab safety committee will be updating our lab safety inspection/audit form and will perform our lab inspection in the next several months.

Just a reminder to lab employees to complete the new emergency notification forms with a copy of your medical insurance card and medication information.

The next safety committee meeting is scheduled for March 3, 2008 at 10:30 a.m.
Minutes were prepared by Jeanne Carter on February 6, 2008.

JP/jc