

Proposed Education Projects

The Sedimentation Education Committee met in the 5th floor conference room of the Archdale Building on July 26, 2007, in Raleigh. Minutes from this meeting are attached.

The legislature's budget has allocated \$202,200.00 to be used for FY07-08. The funding recommendations of the SEC to the SCC from the July 26, 2007 meeting are as follows:

Funds for Reprinting the Field Manual:	\$	38,120.00
Funds to Reprint the Design Manual*:	\$	1,965.96
Support of Temporary Environmental Specialist I	\$	<u>26,688.00</u>
	\$	66,773.96

*The Land Quality Section requests to use the funds available from receipt of publication sales to be used to print the Planning and Design Manual. After taking the current available amount (\$26,934.04) into consideration, we are asking for the additional funds necessary to reprint the manual.

If the three proposed projects above are funded fully, then the total remaining unencumbered funds would total \$7,156.04.

Previously Approved Projects for FY07-08 include:

Local Programs Workshop:	\$	66,486.00
Four Workshops for Design Professionals:	\$	21,534.00
Production of Sediments Newsletter	\$	<u>40,250.00</u>
	\$	128,270.00

North Carolina Sedimentation Control Commission
Education Committee
Meeting Minutes
Archdale Building, Raleigh, NC
July 26, 2007

Committee Members Attending:

Dr. Joe Kleiss, Chairman
Mr. Jim Farnham
Mr. David Harris
Ms. Kelly Porter
Mr. Ralph Stout
Mr. Jay Wilson

Others Attending:

Ms. Anna Arnold
Mr. Gray Hauser
Mr. Mell Nevils
Ms. Ashley Rodgers

Dr. Kleiss opened the meeting with introductions and acceptance of prior minutes. Mr. Farnham made a motion to approve the minutes. The motion was seconded by Mr. Stout, and passed unanimously.

The Chairman requested an update on the status of funding and proposals. Ms. Rodgers informed the committee of the funds that were available after the approval of the three previous proposals for workshops and the Sediments newsletter. A discussion was held on the likelihood of funding research projects this year. A successful technical proposal must go through the Education Committee, Technical Advisory Committee, Education Committee, Sedimentation Control Commission, and DENR Purchasing and Services before a contract may be issued. It was decided to accept proposals and review them now for preparation for next year's funds. A request has already been sent out for proposals, and the Land Quality Section staff anticipates having multiple proposals submitted at the next meeting of the committee.

Ms. Rodgers presented the first two requests from the Land Quality Section. The first was for the reprinting and mailing of 1,000 Field Manuals (with current information and guidelines included) and 4,000 revision packets for current manual owners. The amount requested totaled \$38,120.00. The second request was for funds to reprint 500 copies of the Planning and Design Manual. Staff has sold over 400 manuals in the previous year and supplies are low. The manual will be reprinted with minor corrections already noted from the 2006 version. The total amount requested for this project was \$1,965.96. Total cost for this project is actually estimated to be \$28,900.00, but staff would first use funds available from the sales of publications (currently totaling \$26,934.04). The amount requested is the excess needed after exhausting the publication sales receipts.

A discussion was held on the current prices of publications and whether the prices charged were still enough to cover the costs of production and mailing. Staff responded that the Planning and Design Manual cost was sufficient to sustain their reprinting and postage. However, it may be necessary to reexamine other publications as they are reprinted. The Field Manual is currently priced at \$13, which does not cover the costs of printing and mailing. Unit costs for this proposal to reprint the Field Manual are approximately \$16, not including the necessary postage.

Mr. Stout made a motion that \$38,120.00 be set aside for the printing and mailing of the Field manual and revision packets, and that it be recommended to the SCC to raise the price of the manual to cover the current printing cost plus actual postage. Mr. Wilson seconded the motion and it passed unanimously.

Mr. Stout then made a motion to approve \$1,965.96 for the printing of the Planning and Design Manual. Mr. Harris seconded this motion and it passed unanimously.

Ms. Rodgers presented the final request from the Land Quality Section, for \$26,688.00 in support of the Temporary Environmental Specialist I position currently filled by Ms. Anna Arnold. Funds were set aside the previous year by the committee for her position, but as of July 1, 2007, her salary has been taken out of sediment fees. The request is to switch her back to appropriated money to cover her salary from mid-August until the end of the fiscal year. Ms. Arnold is currently updating the Field Manual, and will also be responsible for electronic updates to the Design Manual and possibly Inspector's Guide.

Mr. Wilson made a motion to approve the full amount requested for funding of the Temporary Environmental Specialist I position. The motion was seconded by Mr. Stout and passed unanimously.

Lastly, the committee was informed of the upcoming Fall Erosion and Sediment Control Planning and Design Workshops to be held September 25-26, 2007, in Greenville and October 30-31, 2007, in Hickory. Ms. Porter extended an invitation to any committee members who would like to attend.

The next meeting of the Sedimentation Education Committee was set for Thursday, October 11, 2007 at 10 am in the 5th floor conference room of the Archdale Building in Raleigh, NC.

Dr. Kleiss requested that notification be sent to the committee as soon as possible after this meeting so that members would mark their calendars well in advance. Ms. Rodgers will send notification.

With no further business or discussion, Dr. Kleiss adjourned the meeting.

Minutes recorded by Ashley Rodgers.