Instructions for Shoreline Stabilization Application

When to use this form – This application form should be used to apply for a 401 Water Quality Certification to impact:

Description	U.S. Army Corps of Engineers (USACE) Permit
Federal Energy Regulatory Commission (FERC) regulated lake shore or bottom	GP30
Tennessee Valley Authority (TVA) regulated lake shore or bottom	GP30
Local government regulated lake shore or bottom	GP30
USACE Reservoir owned/regulated lake shore or bottom	GP79
Private lake shore or bottom	GP80

When this form should not be used – This application form cannot be used for wetland or stream impacts. This information does not apply to landowners within the twenty coastal counties that are affected by Division of Coastal Management (CAMA) rules.

For more information – If you have been advised that you require a 401 Water Quality Certification, and would like more information about:

- The application process: http://portal.ncdenr.org/web/wq/swp/ws/401/certsandpermits
- How to download an application form: http://portal.ncdenr.org/web/wq/swp/ws/401/certsandpermits/apply/forms
- Application fees: http://portal.ncdenr.org/web/wq/swp/ws/401/certsandpermits/apply/fees

If you are unable to download this information or application, please call (919) 807-6300 to request an application with instructions.

Please note – Not all impacts require written authorization from DWR. This may include the construction of docks or boathouses if there is no dredging or filling involved (other than the pilings). For more information, please visit the following website: http://portal.ncdenr.org/web/wq/swp/ws/401/certsandpermits/faqs#always_have_to_apply

How to apply – When submitting an application to DWR, please use the following instructions as a checklist in order to ensure all required items are submitted. Adherence to these instructions will help facilitate a quicker review time and reduce the amount of requested additional information.

Provide four (4) copies of the application and supporting information (maps, drawings, etc.), as well as the appropriate application fee (see below), to the Division of Water Resources, 401 & Buffer Permitting Unit, 1650 Mail Service Center, Raleigh, NC 27699-1650.

I. **Applicant Information**

- ☐ **Owner Information**: Please provide complete and accurate contact information
- ☐ **Agent Information**: Per 15A NCAC 02H .0502 , an agent may be given signatory authority for the owner/applicant if a signed and dated copy of an Agent Authorization letter is included with the application. (A sample form may be found at http://www.saw.usace.army.mil/Portals/59/docs/regulatory/regdocs/Permits/SAMPLE_AGENT_AUTHORIZATION_FORM.pdf)

II. Project Information

- ☐ **Vicinity/ Site Map:** Some type of site map so that someone unfamiliar with the area can locate your project. A county map or USGS topographic map indicating the project location is usually sufficient.
- ☐ **Site Plan:** A site plan showing the location of the shoreline, location of the impacts to the shoreline and/or lake bottom and the location and any vegetated areas that will be impacted. In most cases the site plans do not have to be professionally prepared. However, if you intend to conduct hydraulic dredging, professionally prepared drawings will likely be required for the spoil structures. See example below.
- ☐ **Photograph of shoreline to be impacted/ disturbed**
- ☐ Description of property and existing features on and near the site
- ☐ Description of project and impacts/ disturbance proposed

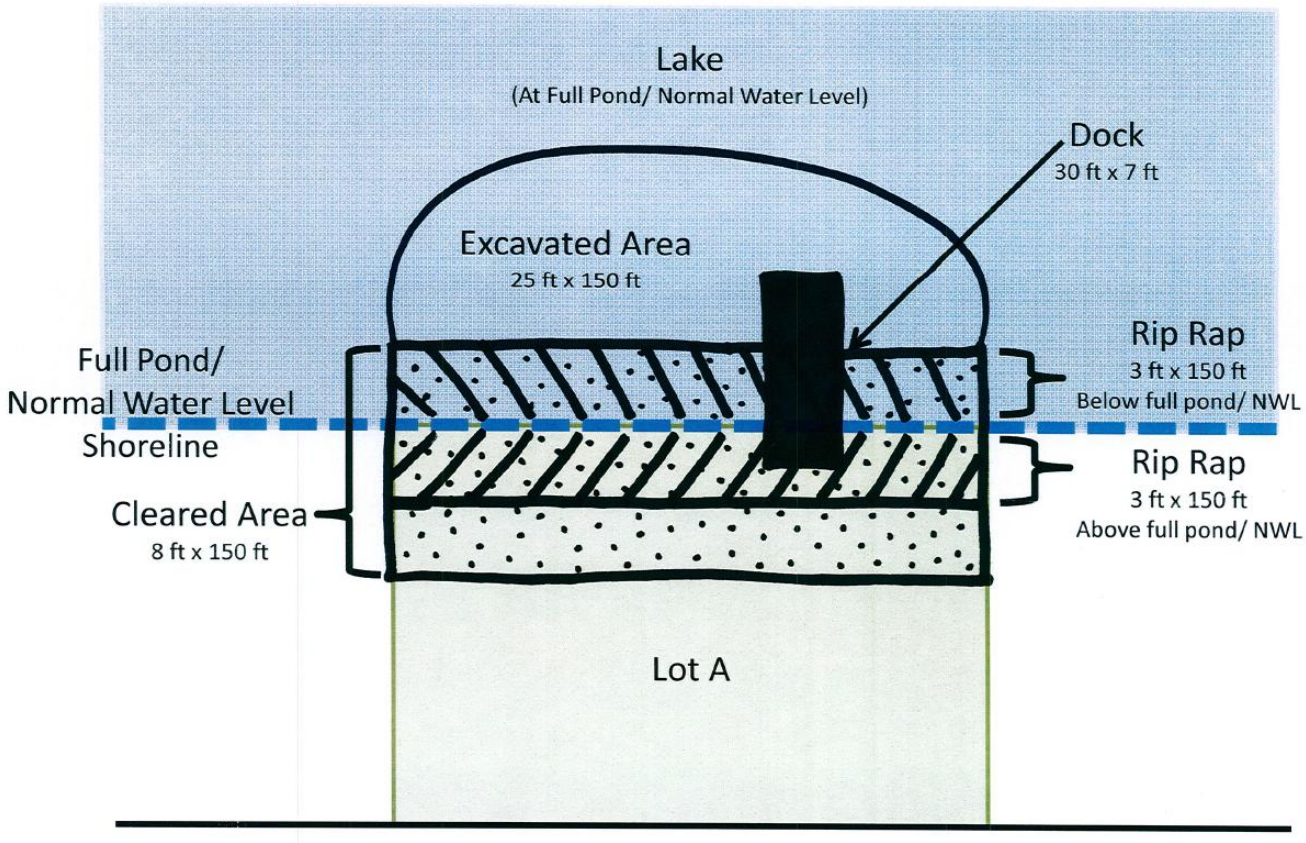
III. Signature

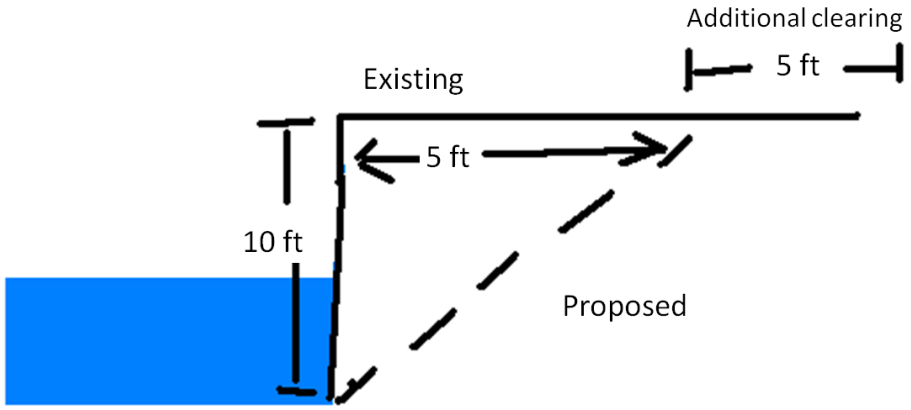
- ☐ Per 15A NCAC 02H .0502 , the application shall be considered a "valid application" only if it bears the signature of a responsible officer of the company, municipal official, partner or owner. This signature certifies that the applicant has title to the property, has been authorized by the owner to apply for certification or is a public entity and has the power of eminent domain.

IV. Application Fee

- ☐ The application must be accompanied by the appropriate application fee (checks made out to the NC Division of Water Resources). The application fee is as follows (pursuant to G.S. 143-215.3D):
  - $240.00 for impacts to lake (below normal water level) of less than 1 acre
  - $570.00 for impacts to lake (below normal water level) of greater or equal to 1 acre

EXAMPLE


Lake
(At Full Pond/ Normal Water Level)
Dock
30 ft x 7 ft
Excavated Area
25 ft x 150 ft
Rip Rap
3 ft x 150 ft
Below full pond/ NWL
Full Pond/
Normal Water Level
Shoreline
Rip Rap
3 ft x 150 ft
Above full pond/ NWL
Cleared Area
8 ft x 150 ft
Lot A


Additional clearing
5 ft
Existing
5 ft
10 ft
Proposed