RETIRED STANDARD COMMERCIAL FISHING LICENSE (RSCFL)

CONVERT TO STANDARD COMMERCIAL FISHING LICENSE (SCFL) INSTRUCTIONS

Applications are to be completed and signed by individuals who are licensed. Participants are to complete, sign and notarize this application. Individuals applying for a license for another under the authority of Power of Attorney must submit a **PHOTOCOPY** of the Power of Attorney and current picture identification.

Conversion Requirements

A Retired Standard Commercial Fishing License can be converted to a Standard Commercial Fishing License if the license holder has no current license suspensions or revocations.

The Application to convert a RSCFL to a SCFL must have the following:

A. Information on the Retired Commercial Fishing License holder:
   1. Participant Identification Number. This number is listed to the right of the word *Participant #* on your license.
   2. Retired Commercial Fishing License holder's name (First, Middle, Last, Suffix).
   3. Retired Commercial Fishing License number. This number is printed on the license to the right of the words *Retired Commercial Fishing License*.

B. Endorsements (optional)
   Only individual North Carolina residents are eligible for the Shellfish Endorsement (Businesses are not eligible for the Shellfish Endorsement.)

C. Participant must sign the application.

D. Certification Statement Form completed, signed and notarized.

E. Fees:
   The Participant must pay the difference in fees between a SCFL and a RSCFL which is equal to $100.00 and a replacement license fee of $10.00 for a total of $110.00.
   Method of Payment: Personal check, money order or Cashier's Check. Make payable to the North Carolina Division of Marine Fisheries. There will be a $25.00 service charge for returned checks.

F. The Licensee is to surrender the Retired Standard Commercial Fishing License to the NCDMF along with this application.

G. You are required to notify the Division of Marine Fisheries of any address or residency changes within 30 days. Incomplete applications submitted without required documentation will be deemed incomplete and returned to you unprocessed.

Mail to: **North Carolina Division of Marine Fisheries**
License Office
PO Box 769
Morehead City, NC 28557

North Carolina Division of Marine Fisheries

Application to Convert Retired Standard Commercial Fishing License to a Standard Commercial Fishing License

Information of the Licensee

Participant I.D.	First Name	Middle Name	Last Name	Suffix	RSCFL Number to be converted

Information to be Completed

ENDORSEMENTS:	Shellfish YES NO NC individual residents only, no businesses

SECTION 1: Individual Participant Information

Participant I.D.	First Name	Middle Name	Last Name	Suffix

Check One: Driver's License No. ☐	State I.D. No. ☐	Military I.D. No. ☐	Resident Alien I.D. No. ☐	Passport No. ☐
No.	Expire Date: / /			

Date of Birth	Primary Residence	E-Mail address
_____ / _____ / _____		

Race:	Gender:	Physical Address	Mailing Address ☐ Check if same as physical address
	M / F		
Height	Weight	Address 1:_____	Address 1:_____
		Address 2:_____	Address 2:_____
Eye Color	Hair Color	City:_____ State:_____ Zip:_____	City:_____ State:_____ Zip:_____
		County:_____ Country:_____	County:_____ Country:_____

Home Phone:	Business Phone:	Fax:	Cellular Phone:	E-mail Address
( ) -	( ) -	( ) -	( ) -	

PLEASE COMPLETE REQUIRED ECONOMIC SURVEY

Economic Survey (must be completed by Responsible Party)

At least 50% of income derived from commercial fishing?

☐ YES ☐ NO

Signature:_____ _____

Must be Signed to be Valid **Date**

North Carolina Division of Marine Fisheries

License or Permit Application Certification Statement Form

Certification Statement (This section must be completed by Applicant)

I, _____ certify that:

1. All the information provided on this application and any supporting documentation provided is true, accurate, and complete. And further, for renewals, any changes in information or supporting documents have been provided at the time of renewal.
2. I am a resident of the State of: _____

   If claiming resident status in North Carolina, I certify further that (check one):

   ☐ I have been a legal resident for more than six months, or

   ☐ If domiciled in North Carolina between 60 days and six months, I have completed and submitted with this application a notarized Certificate of Eligibility for North Carolina Residency.

3. If applying for a Standard or Retired Standard Commercial Fishing License as a North Carolina Resident, I also certify that: (initial the appropriate entry)

   _____ I filed a North Carolina State Income Tax Return for the previous calendar or tax year.

   _____ I was not required to file a North Carolina State Income Tax Return for the previous calendar or tax year.

4. For commercial fishing licenses, permits, endorsements or registrations:
   a) I currently have no marine fisheries licenses, permits, endorsements, or registrations under suspension or revocation and the privilege to hold such licenses, permits, endorsements, or registrations is not revoked or suspended.
   b) I have not been convicted of four or more violations in any jurisdiction related to state or federal law or regulations involving or related to marine or estuarine resources during the previous three years.
   c) I understand that as a condition of accepting a permit from the Division of Marine Fisheries, I agree to abide by all conditions of the permit and agree, that if specific conditions of the permit as identified for the permit are violated, or if false information was provided in the application for initial issuance, renewal or transfer, the permit may be suspended or revoked by the Fisheries Director.

5. NC General Statute §113-221 requires the NC Division of Marine Fisheries to provide a current copy of the rules governing activities authorized by the license you are purchasing. You have the right to request a current rulebook in hardbound or electronic format.

I understand if any question arises concerning the filing of a North Carolina State Income Tax Return, I may have to provide appropriate tax records, as requested by the Division of Marine Fisheries.

I understand that any false information or fraudulent disclosures may result in termination of appropriate licenses, permits and related documents, revocation or suspension of marine fisheries licensing and other privileges, and in possible criminal prosecution.

Date Signed: _____

Signature of Applicant _____

NOTARY ***(Only NEW applications must be notarized)***

State: _____
County: _____

Sworn to and Subscribed before me this _____ day of _____, 20_____

Notary Public: _____ My Commission expires: _____