

## LABORATORY SAFETY COMMITTEE

July 14, 2008

**TO:** All Laboratory Personnel

**FROM:** John Park, Chairman, Laboratory Safety Committee

**SUBJECT:** July 14, 2008 Safety Committee Meeting

**Participants:** John Park, Ray Kelling, Max Overman, Jeanne Carter, Paula Gauthier, Peggy Campbell, Angela Dexter, Heather Parker

John reported that the CHP revision for 2008 is now complete. He has emailed the updated CHP to all of the safety committee representatives and Ray. Once they have reviewed their assigned sections of the CHP to confirm that their revisions were incorporated, the revised CHP will be sent to Steve Kaasa for his approval. Ray requested that the revision date for the CHP be changed from April 2008 to August 2008.

Peggy thanked Ray and Max for their assistance in cleaning up the spill of solvent waste that occurred in the semi-volatiles extraction room on July 3<sup>rd</sup>, 2008. Fortunately, there were no injuries or exposure to the solvents due to the spill, and the spill was contained and cleaned up.

Heather asked if anyone knew when the new flooring will be installed in the receiving area (where samples are logged in). Installation will occur once a decision is made on the type of flooring to be installed. The new flooring will help to prevent slips due to a wet floor.

There was also some discussion about ticks and spiders now that we're in the hot, humid weather of the summer months. Ray reminded everyone to be cautious when outdoors and to always check for ticks if you have been in the woods or out doing yard work. For the lab, there have been several spiders seen in the lab, mainly around storage areas and under counters (especially where boxes and other items are stored). Please be cautious when moving boxes or other items that have been sitting on the floor for a while, since this is where spiders tend to nest and build webs.

Safety Committee representatives are reminded to be sure that they perform and document the monthly safety checks for their units. This includes safety showers, eye washes, fire extinguishers, and smoke detectors. On a quarterly basis, safety hoods should be checked and documented with the velometer (located in John's office).

Safety reps should also make sure that the areas around eye washes and fire extinguishers are clear of any obstacles so that these safety devices have unrestricted access.

The next safety committee meeting is scheduled for August 4, 2008 at 10:30 a.m. Minutes were prepared by Jeanne Carter and Max Overman on July 15, 2008.

MO/jc