

LABORATORY SAFETY COMMITTEE

December 3, 2008

TO: All Laboratory Personnel

FROM: John Park, Chairman, Laboratory Safety Committee

SUBJECT: December 1, 2008 Safety Committee Meeting

Participants: John Park, Ray Kelling, Max Overman, Jeanne Carter,
Joe Jurgevich, Peggy Campbell, Heather Parker, Beth Swanson

There was discussion about what to do if the nozzle on a gas cylinder is damaged or broken. John recommended that the cylinder be returned to the cylinder pen, with a tag noting the damaged nozzle. Also, let John know if a cylinder has a damaged or broken nozzle so that he can communicate this to the company that supplies the gas cylinders.

John and Ray discarded some old wooden pallets that had been next to the cylinder pen. Heather noted that there is a company that will come out and pick up the old pallets, but they have to be called (Heather will check with Joy on this).

John and Ray conducted a quarterly safety inspection for the lab in November. No safety issues were found during the inspection. Thanks to everyone in the lab for helping to maintain a safe working area.

John and Ray installed two large tubes on the outside of the cylinder pen. These tubes are for storing old fluorescent bulbs. This will help to minimize any safety issues with these old bulbs while they are held for pickup. Beth asked if the small fluorescent bulb from their double-de-ionized system could also be stored in the tubes, and Ray said that would be okay.

Peggy asked about annual physicals, which were not done in 2008. Ray said that he will check with Steve Kaasa about scheduling physicals in 2009.

Heather asked about CPR/First Aid training classes and how often they are held. The training classes, conducted by Steve Kaasa, generally are held on an annual basis. The classes for 2008 have been completed. Ray noted that a DVD covering CPR and first aid was given to each participant this year. CPR and first aid certification is good for two years.

The next safety committee meeting is scheduled for January 5, 2009 at 10:30 a.m. Minutes were prepared by Jeanne Carter on December 3, 2008.

MO/jc

