

LABORATORY SAFETY COMMITTEE

August 7, 2009

TO: All Laboratory Personnel

FROM: John Park, Laboratory Safety Committee

SUBJECT: August 3, 2009 Safety Committee Meeting

Participants: John Park, Ray Kelling, Max Overman, Jeanne Carter, Peggy Campbell,
Angela Dexter, Joe Jurgevich, Heather Parker

John completed the 2009 revision of the Chemical Hygiene Plan (CHP) and passed the draft copy around to each committee member for their review. The revised CHP will now be sent to Steve Kaasa for his final approval.

John spoke with Steve about how we're going to handle the Particularly Hazardous Substances list for laboratory. At this point, Steve favors the idea of having the list as an appendix to the CHP, and listing the hazardous substances by unit. John is going to schedule to have Steve come out to the lab to make final decisions on this matter.

One of the eyewashes in the receiving room needs to be replaced due to corrosion. Max spoke with Joy and the repair order has been submitted to facilities management. In the meantime, there are two other eyewashes in the receiving room, if needed.

Ray mentioned that he needs to train John on how to manage the solvent waste room. This will include how to discard the waste, keeping records of the waste disposed, and when and how to arrange for the waste barrels to be replaced.

There was discussion of the annual physicals, and the current budget restraints have a strong bearing on why the physicals are not being scheduled at this point in time. Hopefully, this will change in the near future.

Ray ordered a new chart that illustrates current CPR and first-aid procedures. The chart will be posted on the safety bulletin board near the break room.

A safety inspection of the laboratory will be conducted during August, but the exact date will not be announced so that it will be more of a surprise inspection.

There was discussion about the ice machine in the receiving room and the safety of the ice for personal use. This is an issue that Steve Kaasa has raised at a couple of meetings. Ray suggested that the Microbiology Unit analyze some of the ice for fecal coliform as a way to determine if there are any safety issues with the ice. Although no restrictions are being placed

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on personal use of the ice, please note that ice from the ice machine is intended for use in sample preservation, and the machine is not routinely sanitized.

We all wish Ray the very best in his upcoming retirement. Thank you Ray for ALL you have contributed to the lab and for serving as safety officer for so many years.

The next Safety committee meeting is scheduled for September 14, 2009 at 10:30 a.m. Minutes were prepared by Max Overman and Jeanne Carter on August 7, 2009.

MO/jmc