APPENDIX I

VILLAGE OF BALD HEAD ISLAND
CITIZEN PARTICIPATION PLAN

PREPARATION OF A CORE LAND USE PLAN
PHASE I

The Village of Bald Head Island has received a Coastal Area Management Act grant for preparation of a Core Land Use Plan, Phase I. Adequate citizen participation in the development of the plan is essential to the preparation of a document responsive to the needs of the citizens of the Village of Bald Head Island. To ensure such input, the following citizen participation program will be utilized by the Village.

The Bald Head Island Village Council will appoint a Village of Bald Head Island Land Use Plan Committee (LUPC) to work with the Village's planning consultant to ensure that the final product will be a plan suitable for adoption by the Village. The committee will include representatives from the Planning Board and Village Council.

Specifically, the planning consultant and the LUPC will be responsible for ensuring accomplishment of the following:

- Develop and adopt the Citizen Participation Plan; conduct public information meeting; and conduct a meeting to identify community concerns, key planning issues, and aspirations. In addition, prepare analysis of existing and emerging conditions.

- Complete analysis of existing and emerging conditions; prepare natural systems analysis and analysis of land use and development (including Existing Land Use Map).

- Prepare community facilities analysis; prepare/review land suitability analysis and map; review existing CAMA plan, ordinances, and policies.

The following schedule will be utilized for Phase I:

1. September, 2004
   - Conduct public information meeting.
   - Village Council adopt the Citizen Participation Plan.

2. October, 2004
   - Conduct initial meeting with LUPC and review Citizen Participation Plan and process for preparing the land use plan.
   - Conduct Village issues identification meeting.

3. November, 2004 to April, 2005 – Prepare preliminary draft land use plan which will include analysis of existing conditions, land suitability analysis, natural systems analysis, and community facilities analysis. Conduct monthly meetings with the LUPC.

4. May, 2005 – Present draft of Phase I to the Planning Board.

5. June, 2005 - Present draft of Phase I to the Village Council.

All meetings of the LUPC and Village Council at which the Plan will be discussed will be advertised in a local newspaper. The public information meeting, Village meeting, and public hearing will also be advertised in a local newspaper. In addition, public service announcements will be mailed to local radio stations and posted at the Village Hall and other public buildings as directed by the LUPC and Village Council. All meetings will be open to the public. The Village will encourage and consider all economic, social, ethnic and cultural viewpoints. No major non-English speaking groups are known to exist in the Village of Bald Head Island.

8/30/04

VILLAGE OF BALD HEAD ISLAND
CITIZEN PARTICIPATION PLAN

PREPARATION OF A CORE LAND USE PLAN
PHASE II

The Village of Bald Head Island has received a Coastal Area Management Act grant for preparation of a Core Land Use Plan, Phase II. Adequate citizen participation in the development of the plan is essential to the preparation of a document responsive to the needs of the citizens of the Village of Bald Head Island. To ensure such input, the following citizen participation program will be utilized by the Village.

The Bald Head Island Village Council has appointed the Village of Bald Head Island Land Use Plan Committee (LUPC) to work with the Village's planning consultant to ensure that the final product will be a plan suitable for adoption by the Village. The committee will include representatives from the Planning Board and Village Council.

Specifically, the planning consultant and the LUPC will be responsible for ensuring accomplishment of the following:

- Adopt and implement Citizen Participation Plan for Phase II.
- Revise preliminary plan based on public review.
- Complete plan for the future (including future land use map and tools for managing development).
- Present the draft plan to the Village Council.
- Submit plan to state/DCM for review; provide plan to adjacent jurisdictions for review; conduct public information hearings.
- Review plan based on state and local review; conduct public hearing; Village Council adoption; submit for CRC certification.

The following schedule will be utilized for Phase II:

1. August - September, 2005
   - Update Citizen Participation Plan
   - Begin preparation of Phase II portion of LUP

2. October, 2005 - January, 2006
   - Hold monthly meetings with LUPC
   - Revise preliminary plan based on public review

3. February, 2006 – Provide plan to adjacent jurisdictions to review

4. March, 2006 – Submit plan (with any revisions) to the Bald Head Island Planning Board for review and preliminary approval

5. April, 2006 – Submit draft plan to state for DCM review

6. May, 2006
   - Revise plan based on state and local review
   - Conduct public hearing for Village Council to adopt plan
   - Submit to CRC for certification

All meetings of the LUPC and Village Council at which the Plan will be discussed will be advertised in a local newspaper. The public hearing will also be advertised in a local newspaper. In addition, public service announcements will be posted at the Village Hall and other public buildings as directed by the LUPC and Village Council. All meetings will be open to the public. The Village will encourage and consider all economic, social, ethnic and cultural viewpoints. No major non-English speaking groups are known to exist in the Village of Bald Head Island.

7/14/05

APPENDIX II

VILLAGE OF BALD HEAD ISLAND
CORE LAND USE PLAN
ISSUES IDENTIFICATION (RANKED IN PRIORITY ORDER)

Rank	Issue	Score
1	Protect maritime forests	25
2*	Beach erosion	22
2*	Address carrying capacity and future needs of the Island. Build-out?	22
3	Water quality in Bald Head Creek	21
4	Need to address redevelopment of a public restroom/shower facility at East Beach	18
5	Wildlife management	16
6*	Allow for adequate commercial development	13
6*	Preservation of vegetation and dune lines (Live Oaks)	13
6*	Protect conservation areas	13
6*	Coordinate LUP with restrictive covenants	13
7	Stormwater management	11
8*	Maintenance of ferry basin	10
8*	Protection of water table (foreign water affecting aquifer)	10
9*	Restriction of gas powered engines	9
9*	Processing of waste	9
9*	Address utilities – Size (7) – Disposal of waste of golf courses (2)	9
10	Preservation of the dune ridge	8
11	Adequate provision of emergency services	7
12*	Effect of condominiums, rentals, and time shares on Island	6
12*	Establish minimum and maximum building (residential) square footage	6
12*	Protect AECs	6
13	Waste management in and around public areas	5
14*	List East Beach as a conservation area	3
14*	Corn Cake Inlet filling and connecting to Fort Fisher	3
15*	Address the concern over stormwater contaminants	1
15*	Education effort to address landscaping and protection of vegetated areas	1
15*	Address the establishment of additional landing sites for public safety vehicles	1
16	Development of a branch library	0

*Indicates a tie score.

APPENDIX III

Village of Bald Head Island
Land Use Plan Survey Results

1. The Village needs to provide more public access recreational facilities and programs to its citizens.

Disagree	No Opinion	Agree
257	83	133

2. The Village should increase its efforts to improve surface water quality (i.e., creeks, marshes, and estuarine areas).

Disagree	No Opinion	Agree
54	112	307

3. The Village is taking the proper steps to maintain the quiet, residential, and eco-friendly environment throughout the Village in response to increased development pressures.

Disagree	No Opinion	Agree
79	122	272

4. In light of the recent increased restrictions regarding stormwater runoff control currently being implemented in a majority of towns and counties across the state, the Village should continue to take a pro-active approach to stormwater control.

Disagree	No Opinion	Agree
23	65	385

5. The Village should aim to establish more local retail establishments within areas where zoning will permit commercial growth.

Disagree	No Opinion	Agree
153	28	292

6. The Village should work with developers, citizens, and state grant funding agencies to provide better facilities at beach access locations.

Disagree	No Opinion	Agree
169	82	222

7. The Village is currently taking adequate steps to protect the Village's valuable natural resources such as: the Maritime Forest, Bald Head Creek, Fishing Grounds, Shellfishing Beds, and Wetland areas.

Disagree	No Opinion	Agree
70	181	222

8. The Village infrastructure facilities are adequate to handle the permanent and seasonal population increase that will be experienced over the next ten years.

Disagree	No Opinion	Agree
221	172	80

9. The Village should provide more public bathroom facilities throughout the corporate limits.

Disagree	No Opinion	Agree
195	81	197

10. **Ranking of key issues:** The following issues were identified and ranked by permanent residents of the Village at a public meeting held on January 17, 2005. Absentee property owners were asked to rank each issue identified from 1 to 17, with 1 being the most important need and 17 being the least important need. Following are the results of the ranking (1613 being the most important need and 5839 being the least important need):

SCORE	KEY ISSUE	RANK
1613	• Mitigate beach erosion	1
2575	• Protect the maritime forest	2
2683	• Preservation of vegetation and dune lines (live oaks)	3
2916	• Preservation of dune ridge	4
3153	• Address carrying capacity and future needs of the island (build-out)	5
3479	• Protect conservation areas and easements	6
3820	• Protection of water table (foreign water affecting aquifer)	7
3891	• Water quality in Bald Head Creek	8
3901	• Restriction of gas powered engines	9
3932	• Coordinate land use plan and restrictive covenants	10
4019	• Processing of waste	11
4250	• Stormwater management	12
4606	• Wildlife management	13
4615	• Maintenance of ferry basin	14
4846	• Address utilities – size – disposal of golf course waste	15
5047	• Allow for adequate commercial development	16
5839	• Need to address redevelopment of a public restroom/shower facility at East Beach	17

Appendix IV
Policy/Implementing Action
Definitions of Common Terms

1. Should: An officially adopted course or method of action intended to be followed to implement the community goals. Though not mandatory as "shall," it is still an obligatory course of action unless clear reasons can be identified that an exception is warranted. Village staff and Planning Board involved at all levels from planning to implementation.

2. Continue: Follow past and present procedures to maintain desired goal, usually with Village staff involved at all levels from planning to implementation.

3. Encourage: Foster the desired goal through Village policies. Could involve Village financial assistance.

4. Enhance: Improve current goal to a desired state through the use of policies and Village staff at all levels of planning. This could include financial support.

5. Identify: Catalog and confirm resource or desired item(s) through the use of Village staff and actions.

6. Implement: Actions to guide the accomplishment of the Plan recommendations.

7. Maintain: Keep in good condition the desired state of affairs through the use of Village policies and staff. Financial assistance should be provided if needed.

8. Prevent: Stop described event through the use of appropriate Village policies, staff actions, Planning Board actions, and Village finances, if needed.

9. Promote: Advance the desired state through the use of Village policies and Planning Boards and staff activity at all levels of planning. This may include financial support.

10. Protect: Guard against a deterioration of the desired state through the use of Village policies, staff, and, if needed, financial assistance.

11. Provide: Take the lead role in supplying the needed financial and staff support to achieve the desired goal. The Village is typically involved in all aspects from planning to implementation to maintenance.

12. Strengthen: Improve and reinforce the desired goal through the use of Village policies, staff, and, if necessary, financial assistance.

13. Support: Supply the needed staff support, policies, and financial assistance at all levels to achieve the desired goal.

14. Work: Cooperate and act in a manner through the use of Village staff, actions, and policies to create the desired goal.