

## LABORATORY SAFETY COMMITTEE

May 15, 2012

**TO:** All Laboratory Personnel

**FROM:** John Park, Laboratory Safety Committee

**SUBJECT:** May 14, 2012 Safety Committee Meeting Minutes

**Participants:** Anne Chandler, Edith Henderson, Magdi Ibrahim, Heather Morgan, Max Overman, John Park

Building Renovations: Most of the work in the laboratory building is now complete, other than final punch-list items. Work inside the building will now consist of final balancing of controls and final testing of the fume hoods.

New fire sprinkler heads were installed in the acid and solvent storage rooms.

Heather asked about the deep ruts in the grass just outside of receiving (made by heavy equipment used during renovations). Anne made a note to have that added to the punch-list.

ECD's: Anne reported that all of the old ECD's (a total of 11) in the Pesticides lab have been removed for disposal. Anne has received confirmation paperwork from the vendors and now only has to finalize this change in the lab's radiation permit. The only ECD's in the lab now are ones on active instruments; these ECD's can be returned to the instrument vendors (either in trade for new ECD, or for a small disposal fee).

Broken-glass boxes: John and Magdi had noticed that the supply of broken-glass boxes in the stock room is getting low, but Max noted that 2 more cases of the boxes have been ordered and should arrive at the lab soon.

Sidewalk: Edith asked about the sidewalk on the east side of the building. Tree roots have pushed up part of the concrete, creating a trip-hazard. Anne said that Facilities Management has been notified and is supposed to repair the sidewalk. Temporarily, we may apply some yellow paint to the concrete to at least make it more visible.

Techno-Trash: Heather and Magdi are working on getting the techno-trash removed. Magdi mentioned that old UPS batteries cannot be disposed in the techno-trash box; they have to be removed separately.

Solvent Waste Drums: Max mentioned that it looks like we will be able to have the 2 solvent waste drums replaced, plus maybe have a limited amount of old chemicals removed for disposal.

Weather Radios: We still need to purchase one or two new weather radios for the lab.

A reminder to safety committee members: checks of the safety devices for each lab unit should be conducted and documented on a monthly basis. This includes eyewashes, safety showers, fire extinguishers, and smoke detectors.

For safety hoods, please check every three months with the velometer (located in John's office). Note that the fume hoods have not undergone finally balancing and testing, so a simple check of air flow is sufficient until final balancing of the controls is completed. If you see an issue with air flow in a hood, please contact Anne, John, or Max.

The next safety committee meeting is scheduled for June 4th, 2012 at 10:30 a.m. Minutes were prepared by Max Overman and John Park on May 15, 2012. MO/JP