

## **PASQUOTANK REGIONAL COUNCIL**

**Municipal Building  
103 Main Street  
Columbia, North Carolina  
252/796-2781**

**September 20, 2000  
4:00 pm**

### **AGENDA**

- |             |  |  |
|-------------|--|--|
| <b>4:00</b> | <b>Welcome &amp; Call to Order</b>   | <b>Chairman Haste</b>                        |
| <b>4:05</b> | <b>Roll Call and Guest Introductions</b>   | <b>Guy Stefanski</b>                         |
| <b>4:10</b> | <b>EPA's Role in the Albemarle-Pamlico<br/>National Estuary Program</b>  | <b>Fred McManus<br/>USEPA, Region IV</b>     |
| <b>4:20</b> | <b>APNEP Coordination with Virginia<br/>Role of a New Liaison Position</b>   | <b>Noah Hill<br/>VA DCR</b>                  |
| <b>4:30</b> | <b><u>Old Business:</u></b> <ul style="list-style-type: none"><li>• <b>Status of Currituck Sound Study<br/>Funds in Presidential Budget</b></li><li>• <b>Council's Response &amp; Future Actions</b></li></ul> | <b>Chairman Haste</b>                        |
| <b>4:45</b> | <b><u>PRESENTATION:</u><br/>Constructed Wetlands: What are they?</b>   | <b>Rodney Johnson<br/>Albemarle RC&amp;D</b> |
| <b>5:30</b> | <b>New Business and/or Public Comment</b>  | <b>ALL</b>                                   |
| <b>5:45</b> | <b>Plans for Next Meeting (create agenda items)</b>  | <b>ALL</b>                                   |
| <b>6:00</b> | <b>Adjourn</b>   |  |



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**MINUTES**

In the temporary absence of Chairman Erie Haste and Vice-chairman Yates Barber, APNEP Coordinator Guy Stefanski called the meeting to order at 4:05. Guy presided until Chairman Haste arrived a few minutes later.

Upon completion of a roll call and introduction of special guests, it was determined that a quorum was present. The following people were in attendance:

**Members**

Nelson Smith	Tyrrell County
Carlisle Harrell	Tyrrell County – Municipal rep
Ray Davenport	Tyrrell County – Commercial fisherman
George Farah	Dare County – Municipal rep
Carl Parrott	Dare County – At large
Cheryl Byrd	Dare County Commissioner
Annette Gibbs	Hyde County – Tourism
T. Erie Haste, Jr.	Perquimans County – Municipal rep.
Ernie Brown	Virginia Dept. of Conservation & Recreation
Noah Hill	Virginia Dept. of Conservation & Recreation

**Guests**

Fred McManus	US EPA Region IV
Rodney Johnson	Albemarle Resource Conservation & Development
Kate Moore	Division of Water Quality

**Staff**

Guy Stefanski	Albemarle-Pamlico National Estuary Program
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Minutes from the July 6<sup>th</sup> meeting in Plymouth were approved.

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**Fred McManus** (NEP Project Officer from Atlanta) briefly talked about EPA's role in the Albemarle-Pamlico National Estuary Program. EPA supports the APNEP with federal funds to accomplish activities identified in annual workplans and provides technical and outreach assistance to support the main goals of the APNEP CCMP. Fred represents EPA as a member on the APNEP Coordinating Council. He expressed pleasure regarding the selection and pending implementation of the Pasquotank Regional Council's demonstration project with the Town of Winfall and its contribution in



developing the DENR-VADCR interstate MOA that will enhance CCMP implementation efforts across the state line.

**Noah Hill** (VADCR) talked about his new role as a Watershed Field Coordinator who will serve as a liaison between VADCR and APNEP relative to the regional implementation of the CCMP. Working closely with members of Virginia's Watershed Roundtables and NC's Regional Councils, Noah will provide much-needed staff assistance and necessary coordination to enhance our interstate partnership and future efforts to implement the CCMP on a local and regional level (see Attachment A).

Under **Old Business**, it was learned that the Currituck Sound study funds, which were previously included in the President's budget, may have been obligated elsewhere. These funds were originally intended to support an Army Corps of Engineers' study regarding the current environmental conditions of Currituck Sound. Previously, the Pasquotank Regional Council supported this study through a resolution (November 1999) and letters to NC's Congressional representatives and others. In response, **Chairman Haste** resent letters to NC's Congressional representatives urging them to them to look into this matter further.

**Rodney Johnson** (Albemarle RC&D) gave a slide presentation regarding constructed wetlands. A constructed wetland is the engineering/construction and planting of natural vegetation (trees, bushes, grasses, etc.) to control the adverse impacts of stormwater. Stormwater from towns and residential areas is diverted through newly created wetlands. The wetlands serve to filter and absorb the major pollutants found in stormwater before it reaches the receiving stream. Rodney played a roll in implementing a 2-acre constructed wetland system for the Town of Edenton. This system treats over 600 acres of the town's stormwater runoff. It has proven to be effective at removing nitrogen from the runoff, but has not seen big reductions in phosphorus.

Under **New Business**, **Ernie Brown** mentioned the upcoming "7<sup>th</sup> Annual Virginia Watershed Management Conference" in Williamsburg, VA. on November 29 – December 1, 2000. If interested in attending or for more information, please contact Wendy Mears in Suffolk, VA. at (757) 925-1524. APNEP is a co-sponsor to this conference and will be presenting an exhibit.

**The next Pasquotank Regional Council meeting will be held at the Municipal Building in Columbia on November 15<sup>th</sup>** (same location as the Sept. 20<sup>th</sup> meeting). Mr. Carlisle Harrell will arrange for a tour of the Scuppernon River boardwalk at 3:00 pm. Meeting will begin at 4:00. Primary agenda items will include an update on SWAMP (Southern Area Watershed Management Program) and its involvement with Virginia's Watershed Roundtables and a presentation on the Back Bay system and its relationship to Currituck Sound.

There being no further business or discussion, the meeting was adjourned.

*Minutes respectfully prepared and submitted by Guy Stefanski.*



## Watershed Field Coordinator

### CONTRACT WITH THE VIRGINIA DEPARTMENT OF CONSERVATION AND RECREATION

**Contract Justification:** The Albemarle-Pamlico National Estuary Program (APNEP) is responsible for the effective coordination and implementation of the CCMP in northeastern North Carolina and southeastern Virginia. The headwaters for the Pasquotank, Chowan and Roanoke river basins contributing to the Albemarle-Pamlico estuary system are located within Virginia. One of the most critical components to effectively implementing the CCMP within these basins is long-term, comprehensive coordination between North Carolina and Virginia. Current staffing levels are not sufficient to adequately accomplish this. This contract position will provide the necessary research, outreach, promotion and coordination of targeted activities within this critical estuarine area.

**Contract Name:** Watershed Field Coordinator for APNEP region

**Background:** The APNEP Coordinating Council, as identified in APNEP's FY2001 Work Plan (June 20, 2000), has approved the use of \$25,000 federal funds, combined with Virginia funds, to support a Watershed Field Coordinator to enhance CCMP implementation relative to the Pasquotank, Chowan and Roanoke river basins. Noah Hill (resume attached) was hired by the Virginia Department of Conservation & Recreation (VADCR) in August 2000 to assume this position.

**Budgeted Amount:** APNEP will provide partial funding of \$25,000 to support a Watershed Field Coordinator to enhance DENR's and VADCR's effort to implement the CCMP. The VADCR is providing an additional \$25,000 to support this position. Specifically, APNEP funds will pay for ½ of a part-time position. Approximately 20 hours per week will be dedicated to the APNEP CCMP efforts.

**Funding:** Appropriate federal funds to initiate this contract are provided in an EPA grant (Cooperative Agreement #CE994645-94-8).

**Time Period:** From October 1, 2000 through September 30, 2001

**Location:** This position will be working out of the VADCR Albemarle, Chowan and Coastal Watersheds Office in Suffolk, VA.

**Reports To:** The VADCR Albemarle, Chowan and Coastal Watersheds Manager will supervise this employee with substantial input from the APNEP Coordinator.

**Specific Duties and Responsibilities:** See SCOPE OF WORK attached.



### **Watershed Field Coordinator**

**Position Objective:** The primary objective of this position is to engender liaison activity between the Commonwealth of Virginia (Department of Conservation and Recreation) and the State of North Carolina (Department of Environment and Natural Resources) relative to the regional implementation of the Comprehensive Conservation and Management Plan.

#### **SCOPE OF WORK: Specific Duties**

1. **Facilitate and foster coordination and communication between Virginia's Watershed Roundtables and North Carolina's River Basin Regional Councils.**
  - **Attend meetings of the Pasquotank and Chowan RCs.**
  - **Provide presentations regarding topics of interest.**
  - **Identify appropriate Virginia speakers/information for RC meetings upon request, as well as NC speakers/information for Watershed Roundtable meetings as feasible.**
  - **Provide schedule of Virginia's Watershed Roundtable meetings.**
  - **Provide minutes/summaries of Watershed Roundtable meetings to APNEP staff and RC members.**
  - **Correlate priorities identified in the RCs' Scope of Work with priorities identified by Watershed Roundtables.**
  - **Correlate RCs' demonstration projects with similar projects ongoing in Virginia.**
  - **Compile information on CCMP implementation relative to the RCs' issues/concerns as they apply to Virginia.**
  
2. **Compile information from local jurisdictions that will aid in APNEP CCMP work plans, targeting and monitoring of progress. Examples of information needed could include: demographics, current and projected land uses, NPS pollution control programs, local GIS maps, BMPs implemented, projects planned or underway, etc.**
  - **Work closely with APNEP staff in generating information to implement annual work plans, develop progress reports and other documents as necessary.**
  - **Work closely with NC Division of Water Quality basinwide planners regarding specific informational needs to be included in the basinwide management plans for the Pasquotank and Chowan river basins.**

- **Compile watershed assessment information regarding priority common interstate watersheds as needed for inclusion in the basinwide water quality plans.**
  - **Provide appropriate and timely information to the APNEP Technical Assistant (Andy Coburn) for inclusion on APNEP web page and newsletter.**
  - **Provide organizational chart of VA DCR and DEQ.**
- 3. Assist with APNEP CCMP public relations by preparing material for regionally-targeted fact sheets, news releases, and other articles for publishing purposes.**
- **Develop fact sheet or brochure defining the common issues of VA and NC located in the Pasquotank, Chowan and Roanoke basins. Could include maps, resource information and ongoing activities. Could highlight main accomplishments of the RCs and Watershed Roundtables. (Currently, NC's Office of Environmental Education is developing fact sheets for same basins. Coordinate with OEE to make sure the fact sheets do not conflict with each other).**
- 4. Assist with event planning and facilitation.**
- **Assist APNEP staff in preparation of the interstate MOA signing event (facilitate final draft in a timely manner, plan Virginia's part in the signing ceremony).**
  - **Assist APNEP staff in planning/conducting the Albemarle-Pamlico Estuary Conference scheduled for May 2001.**