

PAMLICO CITIZENS' ADVISORY COMMITTEE  
GOVERNOR'S EASTERN OFFICE  
NEW BERN, N. C.  
AUGUST 10, 1988  
7:00 pm

A G E N D A

7:00 pm Meeting of Pamlico Citizens' Advisory Committee

Welcome/Call to Order	Chairman Carter
Approval of Minutes	
Coastal Resources Commission Comments	Don Besse
Reports:	
APES Status Report	Dr. Holman
Public Participation Projects	Joan Giordano
Joint CAC Task Force for Annual Meeting	Frank Sommerkamp Todd Miller Dick Leach
New Business:	
Vacancies/Replacements CAC	Chairman Carter
Proposal for CAC Travel Reimbursement Policy	Chairman Carter
Preparation of Position Paper for Annual Meeting	Todd Miller
Mapping of SAV Using Aerial Photos	Randy Ferguson
Election of CAC Officers	Chairman Carter

Adjourn

## MINUTES

### ALBEMARLE-PAMLICO ESTUARINE STUDY PAMLICO CITIZENS' ADVISORY COMMITTEE

GOVERNOR'S EASTERN OFFICE  
AUGUST 10, 1988

ATTENDANCE: See Attachment A

Chairman Carter called the meeting to order at 7:10 PM. He extended welcome to those present and thanked them for their participation. He then asked for self-introductions of those seated around the table.

Chairman Carter then asked for approval of the minutes from the previous meeting (May 10, 1988). Motion was made by Dr. Quay and seconded by Stuart Shinn to accept the minutes as written. Motion carried.

Dan Besse, Chairman of the Coastal Resource Commission (CRC), was introduced by Chairman Carter. Mr. Besse talked about the interaction of the CRC and APES in data gathering in an effort to "fill in the gaps." He said that the CRC is committed to implementing management tools; and to that end they have formed an ad hoc committee on APES, which is chaired by John Wood of Edenton. Mr. Besse extended an invitation to all CAC members to attend CRC meetings. Todd Miller requested that the CRC get notice of APES meetings. Mrs. Giordano said they would be added to the mailing list. Dick Leach is the liaison person to the CRC, and P-CAC minutes could be shared with the CRC through him.

STATUS REPORT: Dr. Holman reported that the FY '88-'89 budget had been approved with cooperative agreements having been signed on August 1. He commended the staff, Marguerite Duffy and Ted Bisterfeld, for their hard work in preparing the materials presented to OMEP in Washington, D.C. He went on to say that the third cycle CFP will occur in November (see Attachment B), and that of the total FY '87-'88 budget of \$2.5 million, 1% reverted to the state. He said that the \$116,000 in carry-over funds all went to cost overruns. Dr. Holman added that the APES received an audit rating of 89%, which referred to the materials that EPA required to be on file, and that a financial audit would occur in early September.

Dr. Holman then referred to two challenges he had put forth to the CACs at the last meeting, those being the design of and attendance at a booth at the State Fair (in October) and participation in the first APES Annual Review, also to be held in October. He reported that due to time constraints, the State Fair effort would have to be foregone this year. However, after having spoken with Secretary Rhodes at the A-CAC meeting earlier

in the week, the fair exhibit was on again. Secretary Rhodes acknowledged the hardship of planning and implementing two such extensive endeavors, but asked that the very positive opportunity afforded by exposure of APES to so many people not be lost. In referring to the Annual Review, Dr. Holman reported on a preliminary agenda as having been drafted, and a date and location of October 14 and 15, 1988 in Washington, NC as being selected. Watch for more info!

In related conversation, Ted Bisterfeld, EPA, Region IV, said that the Office of Marine & Estuarine Protection (OMEP) wanted to see a successful project. There had been some negative comments, such as the program not being publicized enough and that Virginia needed to be more fully involved in the study. Mr. Bisterfeld felt the OMEP people were set at ease when the newsletter was presented and a number of other public participation projects coming to fruition in early fall were described. Every effort will be made to draw Virginia more fully into the APES.

Dr. Holman ended with reference to the monthly APES calendar he has been sending. He hoped it was helpful and added it would continue to be sent.

PUBLIC PARTICIPATION UPDATE: Joan Giordano reported that 13,000 copies of the newsletter, the Albemarle-Pamlico Advocate, were distributed. She added that reception of the newsletter was good, with much positive comment coming from areas west of Raleigh. Mrs. Giordano continued with a summary of the Public Participation Coordinators' Summit Meeting she attended in Rhode Island in July.

Mary Joan Pugh, Assistant Secretary for Community Development, attended the meeting representing Secretary Rhodes and NRCD. She reiterated the Department's support of the program and the CACs, and was glad to hear that APES would be represented at the State Fair.

Still along the lines of public participation, a question was raised regarding the CAC budget. It was directed at what types of things the money would be dedicated toward. Dr. Holman's response was that it was dedicated to activities such as annual meetings, brochures, CAC small projects (such as the APES slideshow), etc. Mrs. Giordano requested input on the design of a bumper sticker for APES and displayed 3 samples. Todd Miller stated that they were good, but wondered whether they conveyed the essence of APES. Anyone with an idea is to send a sketch to Joan or call at 946-6481.

Ted Bisterfeld, EPA, Region IV, stated that Mr. Lee DeHihns has been unable, to date, to attend a P-CAC meeting, but is intending to do so in the near future.

JOINT CAC TASK FORCE FOR ANNUAL MEETING: Frank Sommerkamp, Todd Miller, and Dick Leach outlined the process that was undergone in arriving at the third draft of the annual meeting agenda (see Attachment C). Friday, October 14th, is dedicated to internal matters, while Saturday, October 15th, has the public as its target. The role of the evaluation teams was questioned. It was explained that the teams would be looking for and evaluating projects on such criteria as timeliness, projects being on target according to plan, whether mid-course corrections were needed, etc. Ted Bisterfeld interjected that the thrust of the annual review meeting was not what he expected. He thought it would be more of a working session. Discussion ensued, with Mary Joan Pugh adding that she understood Mr. Bisterfeld's comments, but that the agenda presented seemed to be what the citizens wanted. The P-CAC also decided to invite legislators to the annual meeting. Billy Jackson wondered if and how we brought the public's interest in participation to the program. Doug Nelson referred Dr. Jackson to the portion of the newsletter which dealt with the role and responsibilities of the CACs and the conduit for bringing such input to the program. Mention was also made of holding a "clean-up meeting" shortly after the annual meeting to organize, categorize, set down, and plan for the future the ideas, information, and input gained through the Annual Review process.

Doug Nelson made a motion to finalize the draft agenda with the APES accomplishments portion expanded so as to be useful to the public. Billy Jackson seconded. Motion carried.

NOTE: This agenda has undergone another metamorphosis since the P-CAC meeting.

PREPARATION OF P-CAC POSITION PAPER FOR ANNUAL MEETING:

Dr. Holman referred to the Position Paper that was generated by the A-CAC. He requested that the P-CAC do its paper after referring to the A-CAC effort. Todd Miller made a motion that the P-CAC do its own paper and that the papers be used as a basis for the agenda for the roundtable discussion portion of the meeting on Friday from 3 - 5:30 PM. Dick Leach seconded the motion. Motion carried. The P-CAC position paper task force, appointed by Chairman Carter, consists of Doug Nelson, Stuart Shinn, Todd Miller, and Ernie Larkin.

VACANCIES/REPLACEMENTS ON P-CAC: Chairman Carter reported that the only formal resignations we have on the P-CAC are from Carolyn Cooper-Ivey and Grace Bonner. He said he would contact those committee members whose attendance was in question, to inquire of their intention to continue serving on the P-CAC. After much discussion concerning the criteria for CAC replacement on the committee, Stuart Shinn made a motion to contact

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committee members after three absences, and to ask for resignation after five absences. The motion was modified to agree with the Policy Committee's and the A-CAC's procedure which reads: Three consecutive unexcused absences will result in the chairperson recommending to the Policy Committee that the member be replaced. At the same time, a person will be recommended as replacement. Frank Sommerkamp seconded the motion. Motion carried. Chairman Carter asked that nominations for replacements be made to him.

**NOTE:** The names received by the chairman in nomination for replacement are as follows: (see Attachment D). After Chairman Carter called the persons whose attendance was in question, there emerged at least five vacancies. They are shown as Attachment D-1. The checkmark beside the proposed nominee's name indicates approval by the Policy Committee and, therefore, new committee members.

**PROPOSAL FOR CAC TRAVEL REIMBURSEMENT POLICY:** Chairman Carter passed out the proposed travel reimbursement policy (see Attachment E). The matter of travel reimbursement is a private affair between the CAC members, Dr. Holman, and the CAC Chairman. No one's (CAC) participation should be prevented by the inability to pay. Motion by Doug Nelson to accept the travel reimbursement policy was seconded by Todd Miller. Motion carried.

**MAPPING OF SAV USING AERIAL PHOTOS:** Dr. Randy Ferguson and Ms. Lisa Wood of the Southeast Fisheries Center, National Marine Fisheries Service, presented a program on the work they did for the first-year APES project, Aerial Survey of Submerged Aquatic Vegetation.

**ELECTION OF CAC OFFICERS:** The August meeting marked the end of the P-CAC officers' terms. The P-CAC voted by acclamation to reinstate Derb Carter as Chair of the P-CAC and Dr. Ernie Larkin as Vice Chair of the P-CAC for another year.

The next P-CAC meeting will be held on October 14 and 15 in Washington, NC (Annual Review).

There being no further business, the meeting was adjourned at 10:40 PM.

P-CAC attendance

ATTACHMENT A  
8/10/88

Members

Paul Gerardo  
Todd Nulle

~~Bill Holman~~

Doug Nelson  
Frank Sommerkamp

Billy Jackson

WILL & PHILLIPS

Alton Ballance

Clark Rodman

Dick Leach

L

Stratton

Ted Bistefeld

Ralph Buxton

Derb Carter

Tom Quay

Guests

Dan Bese  
Lorraine Shinn

Bob Holman

R. Randolph Ferguson

Lisa Wood

Leata Phillips

Wanda H. Parks

Nicholas Santoro

—————> EPA Reg. 4

## APES TENTATIVE SCHEDULE 1988-89

AUGUST 25, 1988

<u>Date</u>	<u>Event</u>
Oct. 14-15, 1989	First Annual Program Review
Oct. 25, 1988	Technical Subcommittees Develop Project Needs
Nov. 1, 1988	Develop Call Proposals
Nov. 7-8, 1988	CAC Meetings to Review Proposed Project <sup>area</sup> Needs
Nov. 10, 1988	Technical Committee Meeting to Review Proposed Project Needs
Nov. 15, 1988	Issue Call for Proposals
Nov. 29, 1988	Policy Committee Meeting
Jan. 15, 1989	Review of Proposals
Feb. 7-9, 1989	CAC Meetings to Evaluate <sup>specific</sup> Proposals
Feb. 21, 1989	Technical Committee Meeting to Consider Subcommittees Recommendation of Proposals
Feb. 27, 1989	Policy Meeting to Consider Technical Committee Recommendation to Proposals
March 1, 1989	Return Selected Proposals to Authors for Revision
March 15, 1989	Revised Proposals to Director/Subcommittees
April 1, 1989	Final Proposals to EPA for Consideration
April 24-26, 1989	CAC Meetings
May 10, 1989	Technical Committee Meeting
May 17, 1989	Policy Committee Meeting
June 1, 1989	Final Proposals to EPA for Approval
August 7-9, 1989	CAC Meetings
August 22, 1989	Technical Committee Meeting
August 29, 1989	Policy Committee Meeting

(ANNUAL MEETINGS SEPTEMBER OR OCTOBER)

# PRELIMINARY DRAFT

ATTACHMENT C

ALBEMARLE-PAMLICO ESTUARINE STUDY

First Annual Review

Washington Civic Center

&

Beaufort Community College

Washington, N. C.

October 14 & 15, 1988

October 14  
Friday

Washington Civic Center

10:00 am - 10:20 am	Welcome/Intro to Internal Review Financial Report	Dr. Holman	
10:20 am - 12:20 pm	Project Reviews	Evaluation Teams	
	<u>Session I</u>	<u>Session II</u>	<u>Session III</u>
	Water Quality	Fisheries	Public Participation
	5 old 2 new	4 old 3 new	7 old 6 new
	7 total	7 total	13 total
12:20 pm - 1:20 pm	Lunch (on own)		
1:30 pm - 2:45 pm	Project Reviews (continued)		
	<u>Session I</u>	<u>Session II</u>	<u>Session III</u>
	Critical Areas	Info. Mgmt	Human Environment
	6 old 1 new	-	2 old 1 new
	7 total		3 total
2:50 pm - 3:00 pm	Break		
3:00 pm - 5:30 pm	Joint PC, TC & CAC Roundtable - Discussion of Process & Progress of APES - Administratively & Technically - CAC Position Papers		All Members
	Adjourn		
5:30 pm - 6:00 pm	Break & set up for social/dinner		
6:00 pm - 8:30 pm	Social & Dinner (Dutch)		

October 15

Saturday

9:00 am	Poster Session / Registration	
9:30 am - 9:40 am	Opening/Welcome/Overview	Dr. Chesson Derb Carter
9:40 am - 10:10 am	Slide Show	Dr. Smith
10:10 am - 10:30 am	APES Accomplishments	Dr. Holman
10:30 am - 10:45 am	Break	
10:45 am - 12:30 pm	Project Presentations (Evaluation Teams) - 6 subject areas 15 mins./presentation 10 min. Q&A at close of presentations	
12:30 pm - 1:00 pm	Lunch served	
1:00 pm - 1:20 pm	Introduction of Congressman Jones	Mike Orbach
	Comments	Congressman Jones
1:20 pm - 1:25 pm	Recognition of Elected Officials	Marc Basnight
1:30 pm - 1:40 pm	Comments (5 minutes each)	Secretary Rhodes Lee De Hihns
1:40 pm - 2:45 pm	Public Comment - Panel Co-chairs of all Committees (P.C., T.C. & CAC)	

# PRELIMINARY DRAFT

## POSSIBLE MODERATOR/EVALUATOR TEAMS

	<u>POLICY COMMITTEE</u>	<u>EXTERNAL</u>
<u>Water Quality:</u>	Dr. Costlow	Richard Barber (Packard Foundation Lab- California)
<u>Fisheries:</u>	Dr. Cross	⇒ Bill Goldsboro (Chesapeake Bay Foundation)
<u>Critical Areas:</u>	Mike Gantt	✓ Art Cooper (NCSU - Forestry)
<u>Public Participation:</u>	Dr. Chesson Derb Carter	⇒ Trudy Coxé (Save the Bay - Rhode Island)
<u>Human Environment:</u>	Dan Ashe	✓ Ray Burby (Center for Urban & Regional Studies UNC - Chapel Hill)
<u>Information Management:</u>	Dr. Frankenburg	✓ Fran Flanigan (Alliance - Chesapeake Bay)

Suggested replacement members Pamlico Citizens' Advisory Committee:

<u>Name</u>	<u>Occupation/Interest</u>	<u>County</u>
Webb Fuller	Towhee Mauer, Mays Head	Dare
Lee Winters	Insurance Agent (Washington)	Beaufort
Willie Foster	Educator/ Boat Captain (Hatteras)	Dare
Fred Halsher	Attorney (Washington)	Beaufort
Wayne Braddy	Tug operator/ Fisherman (Beaufort)	Beaufort
Ethel Hurreis Jr	Seafood	Beaufort
✓ Jerry Schill	Executive Dir., NC Fisheries Assn.	Craven
✓ Ann Carter	Town Council, Beaufort	Currituck
✓ Luther Daniel	ex Mayor, Town Council, Hatteras	Dare
Mike Cowal	teacher Hatteras School	Dare
Roy Johnson	retired govt, Beaufort	Dare
✓ Grace Evans	Sailing School, Oriental	Pamlico
Tom Tosta	retired, Beaufort	Currituck
Harry Fulcher	retired businessman, Atlantic	Currituck
✓ Stanford White	Realty and Construction	Dare

Vacancies on Pamlico Citizens' Advisory Committee  
August 30, 1988

<u>Name</u>	<u>Designated Occupation/Interest</u>	<u>County</u>
Bruce Bonner	Public official	Beaufort
Rodney Calhoun	At Large	Carteret
Carolyn Cooper-Luey	At Large	Dare
Katie Morris	At Large	Carteret
Garland Strickland	Agriculture	Nash

DRAFT-For Discussion Only

TRAVEL REIMBURSEMENT POLICY  
FOR CITIZENS' ADVISORY COMMITTEES

Service on the Citizens' Advisory Committees shall be considered a public service to be rendered without compensation. Meetings shall be arranged to minimize expenses for committee members.

The Policy Committee authorizes reimbursement of travel expenses for special needs, subject to the <sup>written</sup> recommendation of the chair of the appropriate Citizens' Advisory Committee and the approval of the Program Director.

If reimbursement is given for special needs, the rates of reimbursement and documentation requirements applicable to state employees shall be used.